



2013 FALL MEETING REGISTRATION FORM

Online registration is strongly encouraged. Pre-registration closes on October 1, 2013.
All registrations received after October 1st (including on-site registrations) will be subject to a 15% increase in price.

I. Registrant Information

ABA ID # (if applicable): _____
Name (First Middle Last): _____
 (TYPE or PRINT your name CLEARLY as you wish it to appear on badge.)
Firm/Organization: _____
Address: _____
City: _____
State/Province/Region: _____
Postal Code: _____ **Country:** _____
Telephone: _____ **Fax:** _____
E-mail: _____
 First-time attendee of a Section meeting?

II. Guest / Spouse Information

Guests may attend ticketed events ONLY but must purchase a ticket for entry (see section IV, ticketed event fees). Guests will NOT be permitted into any CLE/CPD programming session unless they register as a conference attendee.

Name of Guest: _____
Firm/Organization: _____

III. Program Registration Fees

Fees are **all inclusive**. Admission includes all CLE programs and committee meetings (dinners excluded), and all Networking Breaks & **Wednesday through Friday Receptions**. Law students are excluded from all-inclusive pricing & should refer to website for ticket purchases.

Check one of the following:

<u>Early Bird</u>	<u>Standard</u>
by Aug. 26	Aug. 27 to Oct 1*

International Law Section Member Rates:

<input type="checkbox"/> Full Section Member	\$ 1295	\$ 1425
<input type="checkbox"/> Full-time Law Student (not inclusive)	\$ 125	\$ 135
<input type="checkbox"/> Young Lawyer (35 years and under)	\$ 825	\$ 900
<input type="checkbox"/> Full-time Gov. / Academics / NGOs	\$ 525	\$ 575
<input type="checkbox"/> Corporate Counsel	\$ 875	\$ 975
<input type="checkbox"/> Solo / Small Practice / Retired	\$ 895	\$ 995
<input type="checkbox"/> Tuesday Afternoon Programming**	\$ 395	\$ 425
<input type="checkbox"/> Wed., Thur. <u>OR</u> Fri. Programming**(Select 1)	\$ 495	\$ 550

Non-Section Member Rates:

<input type="checkbox"/> Non-Member	\$ 1495	\$ 1650
<input type="checkbox"/> Full-time Law Student (not inclusive)	\$ 150	\$ 165
<input type="checkbox"/> Young Lawyer (35 years and under)	\$ 925	\$ 1000
<input type="checkbox"/> Full-time Gov. / Academics / NGOs	\$ 595	\$ 650
<input type="checkbox"/> Corporate Counsel	\$ 975	\$ 1075
<input type="checkbox"/> Solo / Small Practice / Retired	\$ 995	\$ 1095
<input type="checkbox"/> Tuesday Afternoon Programming**	\$ 495	\$ 550
<input type="checkbox"/> Wed., Thur. <u>OR</u> Fri. Programming**(Select 1)	\$ 695	\$ 765
<input type="checkbox"/> Speaker Day Only Registration**	\$ 350	\$ 350

Members of Cooperating Organizations May register under the member rates outlined above.

Please Provide the Name of Entity: _____

IV. Ticketed Event Fees

Tickets are limited and subject to space availability on a first come, first served basis. Onsite ticket sales close 24 hours before the event takes place; note that tickets may not be available onsite. **Please be sure to indicate below how many tickets you require for each event (include accompanying guests).**

Event Name	Qty	Total \$
Inclusive Guest Ticket for Wed.-Fri. Receptions	_____ @	\$ 300.00 _____
<i>(Individual guest tickets are available upon request)</i>		
Tues., Welcome Reception at the House of Lords	_____ @	\$ 110.00 _____
<i>(Not included in registration fee- LIMIT 2 TICKETS)</i>		
Wed., Luncheon with Keynote Speaker	_____ @	\$ 100.00 _____
Thurs., Luncheon with Keynote Speaker	_____ @	\$ 100.00 _____
Fri., Luncheon with Keynote Speaker	_____ @	\$ 100.00 _____

Do you require special dietary needs? If so, please describe.

V. Make Your Payment

Refunds will not be issued for cancellations received after October 1, 2013.

Return this form by mail (1050 Connecticut Ave NW, Suite 400, Washington, DC 20036), fax (+1.202.662.1669) or email to Michelle.Mattingly@americanbar.org.

PAYING BY CREDIT CARD:

Credit Card Type: Visa MasterCard American Express

Total Payment: \$(USD) _____

Card Number: _____

Expiration Date: _____

Data Protection Notice - Please sign below:

By submitting this completed 2013 Fall Meeting registration form, you are providing us with personal information. By registering and signing this form below, you consent to our use of that information to complete the registration process and to compile data which the Section may use for Section membership and programming purposes only. Your payment information, including credit card information is used only to process payment for your 2013 Fall Meeting registration fees and is not retained for any other purposes whatsoever.

Your signature: _____

Date: _____

PAYING BY WIRE TRANSFER:

Please include the following information when making payment via wire transfer:

Name of Section: **Section of International Law**
 Meeting: **2013 Fall Meeting**
 Bank Name: **JP Morgan Chase Bank**
 Bank Address: **2218 Fifth Avenue, New York, NY 10037**
 Bank Routing #: **021000021**
 Account Name: **American Bar Association**
 Account Number: **50-03997**
SWIFT Code: **CHASUS33**

PAYING BY CHECK:

Please make check payments payable to the **American Bar Association in USD**. Return this form by mail to the address above.

VI. Sign Up for International Law Section Membership

Membership dues are free for **ABA Members** when registering for the 2013 Fall Meeting as a Non-Member or Member of a Cooperating Organization. Free Section membership only applies to an individual who has not been a member of the Section at any time during the past two years.

___ **Lawyer Member***** (a \$55 value)

___ **Associate ***** (a \$55 value)

___ **Law Student *****

VII. Let Us Know If You Require Assistance

Please indicate if, under the Americans with Disabilities Act, you require specific aid or service during your attendance at the 2013 Fall Meeting:

Audio **Visual** **Mobile**

VIII. Refund Policy

Cancellations must be made in writing and received by the Section office by **October 1, 2013**, for a full refund of fees, less a \$100.00 administration fee. No refund of registration or fee for a ticketed event will be granted after that date *except in the case of medical emergency or extenuating circumstances approved by the Section in its sole discretion.*

When a completed registration form and payment have been submitted to the Section office either by mail, email or fax, the registration is considered to be a firm commitment and you will be expected to pay the registration and any ticketed event fees, unless a written cancellation is received as set forth above. Any refunds issued will be processed to the credit card on file for individuals who made registration payment via credit card.

IX. Travel Information

The host hotel for the 2013 Fall Meeting is the **London Hilton on Park Lane Hotel**. The London Hilton has reserved a limited block of rooms for the group until **August 26, 2013**, at 5:00 p.m. EDT at the special nightly rate of **249.00 GBP** plus applicable taxes per room for occupancy. You are encouraged to make your reservations early as availability in the group room block is not guaranteed if the inventory is consumed prior to the date noted above. Reservations may be made online at <http://bit.ly/10wdxwc>.

You are encouraged to make your airline reservations online via the American Bar Association (ABA) travel site where you automatically receive specially negotiated ABA airfare and car rental discounts from a variety of carriers. Simply visit http://www.americanbar.org/membership/travel_services.html to make your travel arrangements. If you have not used this site before, it only takes a few moments to establish a username and password allowing you to immediately book your reservations.

X. MCLE/CLE Credit

MCLE/CLE CREDIT:

You will be required to fill in your **State License Number** on the MCLE/CLE sign in sheet at the 2013 Fall Meeting. Please come to the meeting with your license number(s) for those states you will be obtaining MCLE/CLE credit.

MCLE/CLE credit has been requested. For delegates where MCLE/CLE is mandatory, a Certificate of Attendance will be provided onsite.

For questions regarding MCLE/CLE credit please visit the CLE Information Booth at the Meeting.

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Mail to:
ABA Section of International Law
2013 Fall Meeting
Attention: Michelle Mattingly
1050 Connecticut Ave NW, Suite 400
Washington, DC 20036 USA
or fax to +1 202.662.1669

If you are completing the hard copy registration form and require a receipt please contact the Section office via email at Michelle.Mattingly@americanbar.org. Confirmation of registration will not be available until payment is received and processed.

* All registrations received after October 1st (including on-site registrations) will be subject to a 15% increase in price.

** Includes one (1) evening reception

*** ABA Membership is a prerequisite of Section membership. If you are not already an ABA member, please call 800-285-2221 or visit membership's website at http://www.americanbar.org/groups/international_law/membership.html.